

Finchley Choral Society – how we use your information

We need to collect and store some of your details so that we can let you know about things like rehearsal and event dates, subscription payments, and social events.

What data do we collect from members?

We collect some of the following types of data from members (we don't collect all of this data on all members – we only collect it if it's needed):

<ul style="list-style-type: none">• Name• Email address• Postal address• Phone number• Photos/video footage	<ul style="list-style-type: none">• Subscription payments• Gift Aid declarations• Bank details• Medical information• Age /DOB
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We periodically check what data we have on members (we aim to do this every two years) and remove it if we no longer need it. If you leave the group, we'll stop using and/or delete any data we don't need to keep (e.g. for financial reporting).

What do we use it for?

Any of the information listed above might be needed to manage your membership with Finchley Choral Society and to organise and run our activities. We won't ever use this data for anything else unless you give us your consent for that additional use.

If you give us your consent, Finchley Choral Society will add your email address to our mailing list for marketing/promotional communications about FCS social events, events involving FCS members or other local musical organisations that might be of interest. We will always include opt-out options on all such communications. You can withdraw your consent at any point by contacting finchleychoral@gmail.com.

Do we share your data with anyone else?

- We will never give your data to third parties for that third party to use.
- We will sometime use selected third party services (e.g. Google Docs) to store or process your data.
- If another member of Finchley Choral Society asks for your contact details we will only ever share them if you consent.

What can you ask us to do?

At any time you can ask to view, update or correct any data we hold on you. You can also ask that we stop using your data or that we erase it. To request any of these, please contact finchleychoral@gmail.com. We will respond within one month.

I've got a question– who should I speak to?

If you have any questions about how we use your information, please speak to Clare Crowe.